



**COLLEGIATE CHARTER HIGH SCHOOL OF LOS ANGELES
BOARD OF DIRECTORS
REGULAR MEETING - MINUTES**

OCTOBER 24, 2019 | 5:30-6:30 PM

On October 24, 2019, a regular meeting of the Board of Directors of Collegiate Charter High School of Los Angeles, a 501c3 nonprofit public benefit corporation ("Collegiate" or "Collegiate Charter High School" or "the School"), an approved charter school under the Laws of the State of California, was held at the Corporation's headquarters located at 312 N. Record Avenue, Los Angeles, CA 90063.

The approved number of Directors of the Board is 7.

The meeting was publicly noticed in accordance with the Brown Act and all other relevant state and local public meeting statutes.

I. Opening Items

A. Call the Meeting to Order

Alfonso Trujillo called the meeting to order at 5:38 pm.

B. Record Guests & Attendance.

There were present the following 4 Directors representing a quorum: Alfonso Trujillo, Linda Sanchez, Emilio Pack, Jack Faherty, Jimmy Abarca. The Executive Director of the School, Vanessa Jackson, was also present.

C. Initial Public Comment.

No members of the public chose to comment.

D. Approval of current agenda.

Upon motion duly made and seconded it was
RESOLVED: To approve the agenda as presented.

Moved: Jack Faherty

Seconded: Emilio Pack

In favor: All

Against: None

F. Approval of October 10, 2019 Meeting Minutes.

Upon motion duly made and seconded it was

RESOLVED: To approve the minutes of the October 10, 2019 special meeting minutes as presented.

Moved: Linda Sanchez

Seconded: Emilio Pack

In favor: All

Against: None

II. Items for Discussion

A. Executive Director's Report & Dashboard Review.

Ms. Jackson presented the Executive Director's report and the program performance dashboard. The board discussed staff retention measures and noted that in the future they'd like to see staff retention year-over-year reported out as regrettable versus non-regrettable staff attrition.

Ms. Jackson shared the clearance and credentialing report with the board. All staff cleared DOJ/FBI background checks prior to hiring. All teachers are currently correctly assigned.

B. School Sustainability Plan.

Ms. Jackson shared an update on progress and action items for the school's five-year sustainability plan.

C. Treasurer's Report.

ExED VP of Finance Ms. Shawn Rubin presented the treasurer's report for the fiscal month ending September 30, 2019. The board reviewed the financial dashboard, the P&L, the balance sheet, cash flow report, and check register.

III. Items for Board Action

A. Board Resolution 10.24.2019.01: Approve of Payment to the LAUSD for Overallocation Penalties.

No board action.

IV. Closing Items

A. New Business.

The board accepted the formal resignation of director Emilio Pack. Dr. Pack submitted his formal letter of resignation to Mr. Trujillo with an additional copy provided to Ms. Jackson. Dr. Pack also submitted his Form 700 for outgoing directors.

Accordingly, upon motion duly made and seconded it was

RESOLVED: To revise the corporation's bylaws to establish the approved number of directors as five (5).

Moved: Linda Sanchez

Seconded: Jack Faherty

In favor: All

Against: None

B. Adjournment

There being no further business before the board, it was

RESOLVED: To adjourn the meeting.

Moved: Linda Sanchez

Seconded: Jack Faherty

In favor: All

Against: None