



**COLLEGIATE CHARTER HIGH SCHOOL OF LOS ANGELES
BOARD OF DIRECTORS
SPECIAL MEETING - MINUTES**

DECEMBER 11, 2019 | 6:30-8:00 PM

On December 11, 2019, a special meeting of the Board of Directors of Collegiate Charter High School of Los Angeles, a 501c3 nonprofit public benefit corporation ("Collegiate" or "Collegiate Charter High School" or "the School"), an approved charter school under the Laws of the State of California, was held at 1263 S. Soto Street, Los Angeles, CA 90023 within the boundaries of the Los Angeles Unified School District.

The approved number of Directors of the Board is 5.

The meeting was publicly noticed in accordance with the Brown Act and all other relevant state and local public meeting statutes.

I. Opening Items

A. Call the Meeting to Order

Alfonso Trujillo called the meeting to order at 7:03 pm.

B. Record Guests & Attendance.

There were present the following 4 Directors representing a quorum: Alfonso Trujillo, Linda Sanchez, Jack Faherty, and Chris Copolillo. The Executive Director of the School, Vanessa Jackson, was also present.

C. Initial Public Comment.

No members of the public chose to comment.

D. Approval of current agenda.

Upon motion duly made and seconded it was
RESOLVED: To approve the agenda as presented.

Moved: Linda Sanchez
Seconded: Chris Copolillo
In favor: All
Against: None

F. Approval of October 24, 2019 Meeting Minutes.

Upon motion duly made and seconded it was

RESOLVED: To approve the minutes of the October 24, 2019 regular meeting minutes as presented.

Moved: Jack Faherty

Seconded: Chris Copolillo

In favor: All

Against: None

II. Items for Discussion

A. Executive Director's Report.

Ms. Jackson presented the Executive Director's report.

Ms. Jackson shared the clearance and credentialing report with the board. All staff cleared DOJ/FBI background checks prior to hiring. All teachers are currently correctly assigned.

To date, the school has suspended one student during the current academic year; there has still never been a student expulsion in the history of the school.

B. Treasurer's Report.

The Board reviewed the treasurer's report for the fiscal month ending October 31, 2019. The board reviewed the financial dashboard, the P&L, the balance sheet, cash flow report, and check register. Mr. Faherty noted the likelihood that the school may need to draw on its line of credit for the first time ever this year and made a formal request that Ms. Jackson notify the board of any plans to do so one week prior to taking action. Ms. Jackson noted the request and indicated that she will notify the board one week in advance of taking action in the event that the school does need to draw on the line.

III. Items for Board Action

A. Board Resolution 12.11.2019.01: Approval of First Interim Financial Report & Authorization for Submission to the LAUSD by the Corporation's Chief Executive Officer.

The Board reviewed the First Interim Financial Report. Upon motion duly made and seconded it was

RESOLVED: To approve the First Interim Report as presented and authorize the CEO of the Corporation, Ms. Jackson, to submit the report to the Los Angeles Unified School District..

Moved: Chris Copolillo

Seconded: Jack Faherty

In favor: All

Against: None

B. Board Resolution 12.11.2019.02: Review & Acceptance of the Audited Financial Report for the Fiscal Period July 1, 2018 through June 30, 2019.

The Board discussed and reviewed the report from the independent auditor from the period spanning July 1, 2018 through June 30, 2019. The auditor's report is without findings. Upon motion duly made and seconded it was

RESOLVED: To accept the audited financial report as presented and to direct the CEO of the Corporation, Ms. Jackson, to submit the report to the school's authorizer and other agencies requiring the report.

Moved: Chris Copolillo
Seconded: Linda Sanchez
In favor: All
Against: None

C. Board Resolution 12.11.2019.03: Review & Approval of the Contract for Services with Propeller Ventures.

The Board discussed and reviewed the contract for services with Propeller Ventures. Ms. Jackson noted that the School engaged the group for a preliminary consulting engagement in the month of November deploying grant funds from Charter School Growth Fund. Given the success of that work, Ms. Jackson sought the Board's approval to enter into a longer term contract for services exceeding the \$10,000 threshold that requires Board approval. The Board agreed to approve the contract as presented. The Board and Ms. Jackson agreed that Ms. Jackson will not sign the contract for future services until additional private grant money is secured to deploy for the project.

Upon motion duly made and seconded it was

RESOLVED: To review and approval of the contract for services with Propeller Ventures pending the School's securing of additional private grant dollars to fund the project.

Moved: Jack Faherty
Seconded: Chris Copolillo
In favor: All
Against: None

D. Board Resolution 12.11.2019.04: Review & Approval of the Contract for Services with LATechNet.

Upon motion duly made and seconded it was

RESOLVED: To review and approve the revised contract for services with LATechNet.

Moved: Chris Copolillo
Seconded: Linda Sanchez
In favor: All
Against: None

E. Board Resolution 12.11.2019.05: Review & Approval of the Board Compliance Certification Checklist for Submission to the LAUSD Charter Schools Division.

The Board reviewed the 2019-20 LAUSD Charter Schools Division Board Compliance Certification & Monitoring Checklist. Upon motion duly made and seconded it was

RESOLVED: To approve the 2019-20 LAUSD Charter Schools Division Board Compliance Certification & Monitoring Checklist, authorize Mr. Trujillo's certification of the document on behalf of the Board, and direct Ms. Jackson as the CEO of the Corporation to submit the signed document to the LAUSD Charter Schools Division.

Moved: Jack Faherty
Seconded: Chris Copolillo
In favor: All
Against: None

IV. Closed Session

A. Pending Litigation: 3 cases

No Board action taken.

V. Closing Items

A. Adjournment

There being no further business before the board, it was

RESOLVED: To adjourn the meeting.

Moved: Jack Faherty

Seconded: Linda Sanchez

In favor: All

Against: None