



**COLLEGIATE CHARTER HIGH SCHOOL OF LOS ANGELES
BOARD OF DIRECTORS
REGULAR MEETING - MINUTES**

SEPTEMBER 25, 2019 | 5:30-7:00 PM

On September 25, 2019, a meeting of the Board of Directors of Collegiate Charter High School of Los Angeles, a 501c3 nonprofit public benefit corporation (“Collegiate” or “Collegiate Charter High School” or “the School”), an approved charter school under the Laws of the State of California, was held at the Corporation’s headquarters located at 312 N. Record Avenue, Los Angeles, CA 90063.

The approved number of Directors of the Board is 7.

The meeting was publicly noticed in accordance with the Brown Act and all other relevant state and local public meeting statutes.

I. Opening Items

A. Call the Meeting to Order

Alfonso Trujillo called the meeting to order at 6:05 pm.

B. Record Guests & Attendance.

There were present the following 5 Directors representing a quorum: There were in attendance the following directors: Jimmy Abarca, Chris Copolillo, Emilio Pack, Linda Sanchez, and Alfonso Trujillo. The Executive Director of the School, Vanessa Jackson, was also present.

C. Initial Public Comment.

No members of the public chose to comment.

D. Approval of current agenda.

Upon motion duly made and seconded it was

RESOLVED: To approve the agenda as presented.

Moved: Jimmy Abarca

Seconded: Chris Copolillo

In favor: All

Against: None

II. Items for Discussion

A. Executive Director's Report.

Ms. Jackson gave the Executive Director's Report, summarizing academic performance and student achievement data, student enrollment trends, suspension and expulsion patterns, and employee background checks and credentialing.

Academic Performance/Student Achievement

The School's SBAC results are not publicly available but will be shared with the board in October. The 12th grade class will take their second SAT exam on October 16th.

Student Enrollment

There are currently 198 students enrolled in the school versus budget of 205.

Suspensions & Expulsions

The School ended the 2018-19 school year with 2 suspensions in total and 0 expulsions. This represents a dramatic drop from prior years. To date, there have been 0 suspensions/expulsions in the 2019-20 school year.

Employee Background Checks & Teaching Credentialing

All new employees of the school were background-checked and provided a current negative TB test prior to hiring this summer. All employees serving in certificated roles and/or as teachers of record teaching classes are appropriately licensed/credentialled:

- Two teachers hold current clear single-subject CA credentials
- Three teachers hold current preliminary single-subject CA credentials
- One teacher holds a current intern credential
- Seven teachers hold preliminary intern permits or TCCs for preliminary intern permits
- Two classified staff hold 30-day emergency permits

The School is in the process of having the Principal's out-of-state administrative credential transferred to California.

B. Charter Renewal Plan & Updates.

Ms. Jackson updated the Board on the School's progress securing charter renewal for a five-year term. The Board discussed the issue of over-allocation invoices received on Friday, September 20th and the potential for these to jeopardize the School's renewal vote with the LAUSD Board of Education.

C. Sustainability Planning Update.

The Board discussed updates to long-term sustainability planning work.

D. Treasurer's Report.

N/A

III. Items for Board Action

A. Board Resolution 09.25.2019.01: Resolution by the Board of Collegiate Charter High School of Los Angeles Acceptance of the Terms and Conditions of the State Charter School Facilities Incentive Grants Program Grant Agreement.

Whereas, Collegiate Charter High School of Los Angeles applied for a grant under the State Charter School Facilities Incentive Grants Program administered by the California School Finance Authority,

Whereas, the California School Finance Authority reviewed and approved the grant application and proposes to grant \$124,500 annually for a total three-year award of \$373,500,

Whereas, Collegiate Charter High School of Los Angeles' Board has reviewed the terms of the grant agreement,

Now let it therefore be resolved, that Collegiate Charter High School of Los Angeles' Board accept Grant Agreement Number 15 under the State Charter School Facilities Incentive Grant Program.

Moved: Linda Sanchez

Seconded: Chris Copolillo

In favor: All

Against: None

B. Board Resolution 09.25.2019.02: Approval of the Unaudited Financial Report for the Fiscal Year Ending June 30, 2019.

Upon motion duly made and seconded, it was

RESOLVED: To approve the unaudited financial report, as presented, for the fiscal year ending June 30, 2019.

Moved: Emilio Pack

Seconded: Linda Sanchez

In favor: All

Against: None

IV. Closing Items

A. New Business.

No new business was brought before the board.

B. Adjournment

There being no further business before the board, it was

RESOLVED: To adjourn the meeting.

Moved: Emilio Pack

Seconded: Chris Copolillo

In favor: All

Against: None