



**COLLEGIATE CHARTER HIGH SCHOOL OF LOS ANGELES
BOARD OF DIRECTORS
REGULAR MEETING - MINUTES**

AUGUST 19, 2019 | 6:00-7:30 PM

On August 19, 2019, a meeting of the Board of Directors of Collegiate Charter High School of Los Angeles, a 501c3 nonprofit public benefit corporation ("Collegiate" or "Collegiate Charter High School" or "the School"), an approved charter school under the Laws of the State of California, was held at the Corporation's headquarters located at 312 N. Record Avenue, Los Angeles, CA 90063.

The approved number of Directors of the Board is 7.

The meeting was publicly noticed in accordance with the Brown Act and all other relevant state and local public meeting statutes.

I. Opening Items

A. Call the Meeting to Order

Jack Faherty called the meeting to order at 6:05 pm.

B. Record Guests & Attendance.

There were present the following 6 Directors representing a quorum: There were in attendance the following directors: Jimmy Abarca, Chris Copolillo, Jack Faherty, Emilio Pack, Linda Sanchez, and Alfonso Trujillo. The Executive Director of the School, Vanessa Jackson, was also present.

C. Initial Public Comment.

No members of the public chose to comment.

D. Approval of current agenda.

Upon motion duly made and seconded it was

RESOLVED: To approve the agenda as presented.

Moved: Jimmy Abarca

Seconded: Chris Copolillo

In favor: All

Against: None

II. Items for Discussion

A. Executive Director's Report.

Ms. Jackson gave the Executive Director's Report, summarizing academic performance and student achievement data, student enrollment trends, suspension and expulsion patterns, and employee background checks and credentialing.

Academic Performance/Student Achievement

The School's SBAC results are not publicly available but will be shared with the board in October. The 12th grade class will take their second SAT exam on October 16th.

Student Enrollment

There are currently 204 students enrolled in the school versus budget of 205.

Suspensions & Expulsions

The School ended the 2018-19 school year with 2 suspensions in total and 0 expulsions. This represents a dramatic drop from prior years. To date, there have been 0 suspensions/expulsions in the 2019-20 school year.

Employee Background Checks & Teaching Credentialing

All new employees of the school were background-checked and provided a current negative TB test prior to hiring this summer. All employees serving in certificated roles and/or as teachers of record teaching classes are appropriately licensed/credentialed:

- Two teachers hold current clear single-subject CA credentials
- Three teachers hold current preliminary single-subject CA credentials
- One teacher holds a current intern credential
- Seven teachers hold preliminary intern permits or TCCs for preliminary intern permits
- Two classified staff hold 30-day emergency permits

The School is in the process of having the Principal's out-of-state administrative credential transferred to California.

B. A. Charter Renewal Plan & Updates.

Ms. Jackson reviewed the School's plan for submitting the School's renewal petition during the August intake window with the LAUSD. She will submit tomorrow, August 20th at 10 am pending the board's authorization by written resolution.

III. Items for Board Action

A. RESOLUTION 08.19.2019.01. Annual Election of the Board Chairperson by the Directors of the Corporation.

Upon motion duly made and seconded, it was

RESOLVED: To elect Alfonso Trujillo as the Chairperson of the Board of Directors of the School.

Moved: Jack Faherty

Seconded: Chris Copolillo

In favor: All

Against: None

B. RESOLUTION 08.19.2019.02. Annual Election of the Board Vice-Chairperson by the Directors of the Corporation.

Upon motion duly made and seconded, it was

RESOLVED: To elect Jimmy Abarca as the Vice-Chairperson of the Board of Directors of the School.

Moved: Emilio Pack

Seconded: Chris Copolillo

In favor: All

Against: None

C. RESOLUTION 08.19.2019.03. Annual Election of the Board Treasurer by the Directors of the Corporation.

Upon motion duly made and seconded, it was

RESOLVED: To elect Jack Faherty as the Treasurer of the Board of Directors of the School.

Moved: Emilio Pack

Seconded: Linda Sanchez

In favor: All

Against: None

D. RESOLUTION 08.19.2019.04. Annual Election of the Board Secretary by the Directors of the Corporation.

Upon motion duly made and seconded, it was

RESOLVED: To elect Linda Sanchez as the Treasurer of the Board of Directors of the School.

Moved: Emilio Pack

Seconded: Jimmy Abarca

In favor: All
Against: None

E. RESOLUTION 08.19.2019.05. Authorization for the filing of the Charter Renewal Petition (Collegiate Charter High School of

Resolution from Board of Directors of Collegiate Charter High School of Los Angeles authorizing the submission of the Collegiate Charter High School of Los Angeles Charter Renewal Petition for a Five-Year Term (July 1, 2020-June 30, 2025) (“Charter Renewal Petition”) to the Los Angeles Unified School District Board of Education.

Upon motion duly made and seconded, it was

RESOLVED: that the Board of Directors authorizes the filing of the Charter Renewal Petition with the Los Angeles Unified School District, and that the following individuals are authorized to take all steps necessary pursuant to their roles to seek the approval of the Charter Renewal Petition:

Vanessa Jackson will serve as “Lead Petitioner” and is hereby authorized to sign the Charter Renewal Petition and to take all steps necessary for approval of same.

Vanessa Jackson is the CEO/Executive Director.

MaryAnn Holland is the Principal/“Instructional Leader.”

Evelyn Rodriguez is the Director of School Operations and “Onsite Financial Manager.”

Moved: Emilio Pack
Seconded: Jimmy Abarca
In favor: All
Against: None

F. RESOLUTION 08.19.2019.06. Approval & Adoption of the School’s 2019-20 English Learner Master Plan and Approval for Submission to the LAUSD Charter Schools Division.

Upon motion duly made and seconded, it was

RESOLVED: To approve and adopt the School’s 2019-20 English Learner Master Plan as presented for Submission to the LAUSD Charter Schools Division.

Moved: Emilio Pack
Seconded: Jimmy Abarca
In favor: All
Against: None

G. RESOLUTION 08.19.2019.07. Approval & Adoption of the Updated Bylaws of Collegiate Charter High School of Los Angeles (A California Nonprofit Public Benefit Corporation).

The Board reviewed the School's bylaws, which have been previously approved by the Board, as well as by the LAUSD Board of Education as part of the School's initial charter authorization process. The Board noted the update to the School's corporate headquarters (312 N. Record Avenue, Los Angeles, CA 90063).

Upon motion duly made and seconded, it was

RESOLVED: To approve and adopt the updated bylaws of the corporation, as presented.

Moved: Emilio Pack

Seconded: Jimmy Abarca

In favor: All

Against: None

H. RESOLUTION 08.19.2019.08. Authorization for the Executive Director to Execute a 10-month Contract for Transportation Services with Aspire Transportation LLC.

No board action was taken.

I. RESOLUTION 08.19.2019.09. Approval & Adoption of the Updated Board Conflict of Interest Code and Conflict of Interest Policy of Collegiate Charter High School of Los Angeles (A California Nonprofit Public Benefit Corporation).

No board action was taken as the Charter Schools Division recently informed the Executive Director, Ms. Jackson, that these policies must first undergo review by Charter Schools Division staff before adoption.

IV. Closing Items

A. New Business.

No new business was brought before the board.

B. Adjournment

There being no further business before the board, it was

RESOLVED: To adjourn the meeting.

Moved: Jack Faherty

Seconded: Emilio Pack

In favor: All

Against: None