



**COLLEGIATE CHARTER HIGH SCHOOL OF LOS ANGELES
BOARD OF DIRECTORS
SPECIAL MEETING - MINUTES**

June 24, 2020 | 5:30-7:30 PM

On June 24, 2020, a regular meeting of the Board of Directors of Collegiate Charter High School of Los Angeles, a 501c3 nonprofit public benefit corporation ("Collegiate" or "Collegiate Charter High School" or "the School"), an approved charter school under the Laws of the State of California, was held via Zoom teleconference per the Governor's order regarding suspension of specific facets of the Brown Act to allow for appropriate social distancing during the COVID-19 health crisis.

The approved number of Directors of the Board is 5. The meeting was publicly noticed in accordance with the Brown Act and all other relevant state and local public meeting statutes.

I. Opening Items

A. Call the Meeting to Order

Jack Faherty called the meeting to order at 5:35 pm.

B. Record Guests & Attendance.

There were present the following four directors representing a quorum: Linda Sanchez, Jack Faherty, Gary Fraser, and Chris Copolillo. The Executive Director of the School, Vanessa Jackson, was also present, as was Shawn Rubin, VP of Finance for ExED.

C. Initial Public Comment.

No members of the public chose to comment.

D. Approval of current agenda.

Upon motion duly made and seconded it was
RESOLVED: To approve the agenda as presented.

Moved: Gary Fraser

Seconded: Linda Sanchez

In favor: All

Against: None

E. Approval of May 26, 2020 Meeting Minutes.

Upon motion duly made and seconded it was

RESOLVED: To approve the minutes of the May 26, 2020 meeting of the board, as presented.

Moved: Gary Fraser

Seconded: Linda Sanchez

In favor: All

II. Items for Discussion

A. Executive Director's Report.

Ms. Jackson delivered the Executive Director's report summarizing student learning and achievement, organizational development milestones, and operational highlights.

Ms. Jackson also noted that the School still has only one suspension to date for the 2019-20 school year and zero lifetime expulsions.

Ms. Jackson reported out that all certificated and classified personnel employed by the School are properly credentialed and background-checked.

B. 2020-21 School Performance North Star.

No discussion.

C. Monthly Financial Report.

Ms. Rubin shared the financial report.

III. Items for Board Action

A. Resolution 06.17.2020.01: Review and approval of COVID-19 Operations Report (In Lieu of LCAP).

The Board reviewed the "COVID-19 Operations Report (In Lieu of LCAP)." After discussion and upon motion duly made and seconded, it was

RESOLVED: To approve the COVID-19 Operations Report (In Lieu of LCAP) without changes or contingencies.

Moved: Gary Fraser

Seconded: Chris Copolillo

In favor: All

B. Resolution 06.17.2020.02: Approval and Adoption of FY 20-21 Budget.

The Board reviewed the FY 20-21 Budget. After discussion and upon motion duly made and seconded, it was

RESOLVED: To approve the School's operation budget for the fiscal year ending June 30, 2021 as presented.

Moved: Chris Copolillo

Seconded: Linda Sanchez

In favor: All

C. Resolution 06.17.2020.03: Approval and Adoption of Contract for Services with Illuminate Education.

No action taken.

D. Resolution 06.17.2020.04: Approval and Adoption of Contract for Services with Cross Country.

The Board reviewed the contract for services with Cross Country. After discussion and upon motion duly made and seconded, it was

RESOLVED: To approve the contract for services with Cross Country without changes or contingencies.

Moved: Chris Copolillo

Seconded: Linda Sanchez

In favor: All

E. Resolution 06.17.2020.05: Approval and Adoption of Contract for Services with Claire Polcrack.

The Board reviewed the contract for services with Claire Polcrack. After discussion and upon motion duly made and seconded, it was

RESOLVED: To approve the contract for services with Claire Polcrack without changes or contingencies.

Moved: Linda Sanchez

Seconded: Chris Copolillo

In favor: All

F. Resolution 06.17.2020.06: Approval and Adoption of Contract for Services with Revolution Foods.

The Board reviewed the contract for services with Revolution Foods. After discussion and upon motion duly made and seconded, it was

RESOLVED: To approve the contract for services with Revolution Foods without changes or contingencies.

Moved: Gary Fraser

Seconded: Chris Copolillo

In favor: All

G. Resolution 06.17.2020.07: Approval and Adoption of 20-21 Bell Schedule/Instructional Minutes Matrix.

The Board reviewed the 2020-21 Bell Schedule/Instructional Minutes Matrix. After discussion and upon motion duly made and seconded, it was

RESOLVED: To approve the 2020-21 Bell Schedule/Instructional Minutes Matrix without changes or contingencies.

Moved: Chris Copolillo

Seconded: Gary Fraser

In favor: All

H. Resolution 06.17.2020.08: Approval and Adoption of Revised Employee Handbook.

The Board reviewed the 2020-21 Collegiate Employee Handbook. After discussion and upon motion duly made and seconded, it was

RESOLVED: To approve the 2020-21 Collegiate Employee Handbook without changes or contingencies.

Moved: Chris Copolillo

Seconded: Linda Sanchez
In favor: All

I. Resolution 06.17.2020.09: 2020-21 Monthly Performance Dashboard.

No board action.

J. Resolution 06.17.2020.10: Review and Approval of FY 20-21 EPA Spending Plan.

The Board reviewed the FY 20-21 EPA Spending Plan. After discussion and upon motion duly made and seconded, it was

RESOLVED: To approve the FY 20-21 EPA Spending Plan without changes or contingencies.

Moved: Chris Copolillo
Seconded: Gary Fraser
In favor: All

K. Resolution 06.17.2020.11: Review and Approval of Spring Consolidated Application.

No board action.

L. Resolution 06.17.2020.12: Review and Approval of 2020-21 Board Meeting Calendar.

The Board reviewed the 2020-21 Board Meeting Calendar. After discussion and upon motion duly made and seconded, it was

RESOLVED: To approve the 2020-21 Board Meeting Calendar without changes or contingencies.

Moved: Chris Copolillo
Seconded: Linda Sanchez
In favor: All

M. Resolution 06.17.2020.13: Review and Approval of 2020-21 Contract for Services with CharterSafe.

The Board reviewed the 2020-21 contract for services with CharterSafe. After discussion and upon motion duly made and seconded, it was

RESOLVED: To approve the 2020-21 contract for services with CharterSafe without changes or contingencies.

Moved: Gary Fraser
Seconded: Linda Sanchez
In favor: All

N. Resolution 06.17.2020.14: Review and Approval of 2020-21 Contracts for Services with ExED.

The Board reviewed the 2020-21 contracts for services with ExED. After discussion and upon motion duly made and seconded, it was

RESOLVED: To approve the 2020-21 contracts for services with ExED without changes or contingencies.

Moved: Gary Fraser
Seconded: Chris Copolillo
In favor: All

O. Resolution 06.17.2020.15: Authorization of Paycheck Protection Program SBA Loan.

WHEREAS, the current economic uncertainty related to the Covid-19 pandemic makes a loan necessary to support our ongoing operations;

WHEREAS, the Small Business Administration is administering the Paycheck Protection Program (PPP) SBA 7 (a) loan program to provide a direct incentive for small businesses, including nonprofits, to keep their workers on the payroll.

WHEREAS, the loan amount is based on 2.5 times the monthly payroll and may be used on payroll related expenses together with rent and certain other expenses;

WHEREAS, SBA will forgive loans if all employees are kept on the payroll for eight weeks and the money is used for payroll, rent, mortgage interest, or utilities;

WHEREAS, if 1) the number of full-time equivalent employees is reduced or 2) wages for individual employees making less than \$100,000 per year are reduced by more than 25%, then a portion of the loan will be repayable in two years;

NOW, THEREFORE, BE IT RESOLVED, that Collegiate Charter High School of Los Angeles, Inc. (the Corporation) is authorized to borrow the maximum amount available under the PPP SBA 7(a) loan program or such lesser amount as the Officers shall determine; and

The officers of the Corporation are authorized to execute a promissory note and such other documents as are necessary in the name of the Corporation and take any and all action necessary to obtain the loan.

IN WITNESS WHEREOF, the Board of Directors has adopted the above resolution by the following vote at a regular Board meeting this 23rd day of June, 2020.

Moved: Chris Copolillo
Seconded: Gary Fraser
In favor: All

IV. Closing Items

A. New Business

There were no new items of business brought before the board.

B. Adjournment

At 7:30 pm, there being no further business before the board, it was

RESOLVED: To adjourn the meeting.

Moved: Gary Fraser
Seconded: Jack Faherty
In favor: All