



**COLLEGIATE CHARTER HIGH SCHOOL OF LOS ANGELES  
BOARD OF DIRECTORS  
SPECIAL MEETING - MINUTES**

**May 26, 2020 | 5:00-7:00 PM**

---

On May 26, 2020, a regular meeting of the Board of Directors of Collegiate Charter High School of Los Angeles, a 501c3 nonprofit public benefit corporation ("Collegiate" or "Collegiate Charter High School" or "the School"), an approved charter school under the Laws of the State of California, was held via Zoom teleconference per the Governor's order regarding suspension of specific facets of the Brown Act to allow for appropriate social distancing during the COVID-19 health crisis.

The approved number of Directors of the Board is 5. The meeting was publicly noticed in accordance with the Brown Act and all other relevant state and local public meeting statutes.

---

**I. Opening Items**

**A. Call the Meeting to Order**

Jack Faherty called the meeting to order at 5:10 pm.

**B. Record Guests & Attendance.**

There were present the following four directors representing a quorum: Linda Sanchez, Jack Faherty, Gary Fraser, Alfonso Trujillo, and Chris Copolillo. The Executive Director of the School, Vanessa Jackson, was also present, as was Shawn Rubin, VP of Finance for ExED.

**C. Initial Public Comment.**

No members of the public chose to comment.

**D. Approval of current agenda.**

Upon motion duly made and seconded it was  
RESOLVED: To approve the agenda as presented.

Moved: Linda Sanchez  
Seconded: Gary Fraser  
In favor: All  
Against: None

## **E. Approval of April 15, 2020 Meeting Minutes.**

Upon motion duly made and seconded it was

RESOLVED: To approve the minutes of the April 15, 2020 meeting of the board, as presented.

Moved: Gary Fraser

Seconded: Linda Sanchez

In favor: All

## **F. Approval of April 19, 2020 Meeting Minutes.**

Upon motion duly made and seconded it was

RESOLVED: To approve the minutes of the April 19, 2020 meeting of the board, as presented.

Moved: Linda Sanchez

Seconded: Gary Fraser

In favor: All

## **II. Items for Board Action**

### **A. Resolution 05.26.2020.01 Approval and adoption of Collegiate Board Policy on Public Comment.**

The Board reviewed the proposed "Collegiate Board Policy on Public Comment." After discussion and upon motion duly made and seconded, it was

RESOLVED: To approve the policy as presented without changes or contingencies.

Moved: Gary Fraser

Seconded: Linda Sanchez

In favor: All

### **B. Resolution 05.26.2020.02 Approval and adoption of the School's 2020-21 calendar.**

The Board reviewed the proposed "Collegiate 2020-21 School Calendar." After discussion and upon motion duly made and seconded, it was

RESOLVED: To approve the calendar as presented without changes or contingencies.

Moved: Gary Fraser

Seconded: Linda Sanchez

In favor: All

### **C. Resolution 05.26.2020.03 Review of most current Form 990.**

The Board reviewed the School's 2018 Form 990 for filing.

### **D. Resolution 05.26.2020.04 Approval and authorization for Executive Director to execute contract for services for 2020-21 with LATechNet, LLC.**

The Board reviewed the proposed contracts for services with LATechNet. After discussion and upon motion duly made and seconded, it was

RESOLVED: To approve the contract as presented without changes or contingencies.

Moved: Alfonso Trujillo

Seconded: Chris Copolillo

In favor: All

**E. Resolution 05.26.2020.05 Approval and authorization for Executive Director to execute contract for services for 2020-21 AT&T.**

The Board reviewed the proposed contracts for services with AT&T. After discussion and upon motion duly made and seconded, it was

RESOLVED: To approve the contract as presented without changes or contingencies.

Moved: Gary Fraser

Seconded: Chris Copolillo

In favor: All

**F. Resolution 05.26.2020.06 Approval and authorization for Executive Director to execute contract for single-year use agreement with the Los Angeles Unified School District for collocation at Stevenson Middle School.**

No board action was taken.

**G. Resolution 05.26.2020.07 Selection of meal services vendor. Approval and authorization for Executive Director to execute contract for services with Revolution Foods, Inc.**

No board action was taken.

**III. Items for Discussion**

**A. 2020-21 School Performance Goals.**

The board discussed proposed school performance goals for the 2020-21 school year.

**B. Monthly Financial Report.**

No financial report was issued at this meeting.

**C. Review of proposed 2020-21 School Operation Budget.**

The board reviewed a first draft of a 2020-21 operating budget.

**D. PPP Loan.**

To date, the School has not been able to find a lender to do PPP for the School.

**E. Update Regarding Plans to Consolidate with Scholarship Prep, Inc.**

Ms. Jackson shared an update regarding due diligence and progress in plans to consolidate with Scholarship Prep Schools.

**IV. Closed Session**

**A. Pending Litigation: 3 Cases.**

No action taken or reportable.

**B. Employment Relations: Executive Director Annual Review & Compensation.**

The board reviewed the employment agreement for the Executive Director for the 2020-21 school year/fiscal year. Upon motion duly made and seconded, it was

RESOLVED: To hire Vanessa Jackson as Executive Director for the 2020-21 school year/fiscal year per the terms set forth in the employment agreement with annualized salary set at \$128,125.

Moved: Chris Copolillo  
Seconded: Alfonso Trujillo  
In favor: All  
Against: None

## **V. Closing Items**

### **A. New Business**

There were no new items of business brought before the board.

### **B. Scheduling of June à August Board Meetings.**

No action.

### **C. Adjournment**

At 7:30 pm, there being no further business before the board, it was

RESOLVED: To adjourn the meeting.

Moved: Gary Fraser  
Seconded: Chris Copolillo  
In favor: All