



**COLLEGIATE CHARTER HIGH SCHOOL OF LOS ANGELES
BOARD OF DIRECTORS
SPECIAL MEETING - MINUTES**

MARCH 31, 2020 | 6:00-8:00 PM

On March 31, 2020, a special meeting of the Board of Directors of Collegiate Charter High School of Los Angeles, a 501c3 nonprofit public benefit corporation ("Collegiate" or "Collegiate Charter High School" or "the School"), an approved charter school under the Laws of the State of California, was held via Zoom teleconference per the Governor's order regarding suspension of specific facets of the Brown Act to allow for appropriate social distancing during the COVID-19 health crisis.

The approved number of Directors of the Board is 5. The meeting was publicly noticed in accordance with the Brown Act and all other relevant state and local public meeting statutes.

I. Opening Items

A. Call the Meeting to Order

Jack Faherty called the meeting to order at 6:10 pm.

B. Record Guests & Attendance.

There were present the following four directors representing a quorum: Linda Sanchez, Jack Faherty, Gary Fraser, and Chris Copolillo. The Executive Director of the School, Vanessa Jackson, was also present, as was Shawn Rubin, VP of Finance for ExED.

C. Initial Public Comment.

No members of the public chose to comment.

D. Approval of current agenda.

Upon motion duly made and seconded it was
RESOLVED: To approve the agenda with the removal of the meeting minutes approval.

Moved: Gary Fraser

Seconded: Chris Copolillo

In favor: All

Against: None

F. Approval of February 19, 2020 Meeting Minutes.

No action taken.

II. Items for Discussion

A. Executive Director's Report.

Ms. Jackson presented the Executive Director's report.

Ms. Jackson shared the clearance and credentialing report with the board. All staff cleared DOJ/FBI background checks prior to hiring. All teachers are currently correctly assigned.

To date, the school has suspended one student during the current academic year; there has still never been a student expulsion in the history of the school.

Finally, Ms. Jackson updated the board on the facility challenges that the School faces: The District is attempting to displace the School next year, and an offer has been made at Stevenson Middle School rather than for Belvedere Middle School, the School's current location.

B. Plans for Consolidation with Scholarship Prep Schools

Ms. Jackson updated the Board on progress and plans to consolidate with Scholarship Prep and join their network of charter public schools.

C. Monthly Financial Report

Ms. Rubin shared the February 2020 financial report. The School is forecasting higher than anticipated year-end net income due to cost savings associated with the COVID-19 school closures. The School will apply for emergency funding and is keeping all FTEs on payroll for the duration of the closure.

The board reviewed the check register.

D. Scheduling of April Special Meeting

Ms. Jackson flagged for the board that the board may need to call a special meeting in coming days to prepare for submission of the request for material revision to the LAUSD Board of Education to create a path toward consolidation with Scholarship Prep..

III. Closed Session

A. Pending Litigation: 3 cases

Closed session was not held, and the Board took no action.

IV. Items for Board Action

A. Resolution 03.31.2020.01: Approval of Contract for Independent Auditor Services for the Fiscal Period Ending June 30, 2020.

The Board reviewed the contract proposals for the independent auditor for the period of July 1, 2019 through June 30, 2020. After discussion and upon motion duly made and seconded, it was

RESOLVED: To approve the contract as presented with Eide Bailly and to direct the Executive Director Ms. Vanessa Jackson to execute the contract on behalf of the School.

Moved: Gary Fraser

Seconded: Chris Copolillo

In favor: All

Against: None

B. Resolution 03.31.2020.02: Approval and adoption of the School's Tobacco Free Policy.

The Board reviewed the Tobacco Free Policy.

After discussion and upon motion duly made and seconded, it was

RESOLVED: To approve the policy as presented.

Moved: Gary Fraser

Seconded: Linda Sanchez

In favor: All

Against: None

C. Resolution 03.31.2020.03: Approval & Adoption of the School's Distance & Virtual Learning Policies

The Board reviewed the Distance & Virtual Learning Policies.

After discussion and upon motion duly made and seconded, it was

RESOLVED: To approve the Distance & Virtual Learning Policies as presented.

Moved: Chris Copolillo

Seconded: Gary Fraser

In favor: All

Against: None

D. Resolution 03.31.2020.04: Approval & Adoption of the School's Remote Work Policies for Employees Working Remotely Due to the COVID-19 Health Crisis.

The Board reviewed the School's Remote Work Policies for Employees Working Remotely Due to the COVID-19 Health Crisis. The board agreed that it will be necessary to revisit the policies in coming months to reassess as the pandemic evolves.

After discussion and upon motion duly made and seconded, it was

RESOLVED: To approve the Remote Work Policies for Employees Working Remotely Due to the COVID-19 Health Crisis as presented.

Moved: Gary Fraser

Seconded: Linda Sanchez

In favor: All

Against: None

V. Closing Items

A. New Business

There were no new items of business brought before the board.

B. Adjournment

There being no further business before the board, it was

RESOLVED: To adjourn the meeting.

Moved: Gary Fraser

Seconded: Chris Copolillo

In favor: All

Against: None