



**COLLEGIATE CHARTER HIGH SCHOOL OF LOS ANGELES  
BOARD OF DIRECTORS REGULAR MEETING MINUTES**

**Wednesday, August 24, 2022**

This meeting was conducted via teleconference pursuant to Government Code Section 54953(e)(3) and AB 361

**AGENDA ITEM**

**I. Welcome and Roll Call**

A. Calling the Meeting to Order

- Chris Copolillo called the meeting to order at 5:35 p.m.

B. Recording of Directors & Officers Attendance

Board Member	Present	Absent
Chris Copolillo, Board Chair	x	
Judy Escobar, Board Vice Chair	x	
Jack Faherty	x	
Gary Fraser, Board Secretary	x	
Linda Sanchez, Treasurer		x
Julie Jhun	x	
Brooke Rios	x	
Quorum? Yes	Total	
	6	1

Non-board members in attendance:

- Hector Alvarado, Collegiate Co-principal
- Edward Morris, Collegiate Executive Director
- Sean Riordan, Collegiate Co-Principal
- Evelyn Rodriguez, Collegiate Director of School Operations
- Mike Johnston, ExED
- Jerry Simmons, Young, Minney & Corr, LLC

C. Initial Public Comment

- Attendees made brief introductions.
- Mike Johnston made an introduction as Collegiate's ExED rep.

D. Approval of Meeting Agenda

Copolillo shared that an attorney would be joining the meeting at approximately 5:45 and

that the board would address the closed session at that time. Escobar moved to approve the August 24, 2022 Agenda for Collegiate Charter High School of Los Angeles. Faherty seconded the motion.

Aye: Copolillo, Escobar, Faherty, Fraser, Jhun, Rios

Nay: None

Abstain: None

Absent: Sanchez

The motion passed.

## II. Connection to Scholars and Community

- Brooke Rios shared the school's mission.
- Hector Alvarado shared some information about the Summer Professional Development.
- Copolillo called meeting back into open session at 6:23

## III. Closed Session

Legal Counsel, Jerry Simmons, joined the meeting and Copolillo moved the meeting into a closed session at 5:45.

The board returned to open session at 6:23 and Copolillo reported that the board discussed an action that had taken place during closed session in December 2021 that our legal counsel advises should have been conducted in open session. The board will be considering that item in open session and re-voting on the matter later in this meeting.

The board also discussed the appropriate way to add information to past meeting minutes. The minutes in question will be presented at the next regular board meeting for approval of the proposed additional information.

## IV. Consent Agenda (Vote)

- Approval of [July 27, 2022 Meeting Minutes](#)
- Approval of Revisions to the [COVID Safety Handbook](#)
- Approval of Revisions to the [Fiscal Policies Handbook](#)
- Approval of Revisions to the [Independent Study Policy](#)

After review and discussion Brooke Rios made a motion to **Approve the Consent Agenda** and Fraser seconded the motion.

Aye: Copolillo, Escobar, Faherty, Fraser, Jhun, Rios

Nay: None

Abstain: None

Absent: Sanchez

The motion passed.

## V. Items for Board Action/Discussion

- Approval of Board Findings Relating to Teleconference Meetings During State of Emergency
-

**Board findings pursuant to Government Code Section 54953(e)** The Charter School Board of Directors determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Board has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Directors to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

After review and discussion Escobar made a motion to **Approve** the Board Findings Relating to Teleconference Meetings During State of Emergency and Faherty seconded the motion.

Aye: Copolillo, Escobar, Faherty, Fraser, Jhun, Rios

Nay: None

Abstain: None

Absent: Sanchez

The motion passed.

**B. Finance Report**

- a. Mike Johnston led the financial reports speaking around the ADA funding.
- b. Approval of [June Financials](#), including income statement, balance sheet and check register

After review and discussion Faherty made a motion to **Approve** the June Financials and Fraser seconded the motion.

Aye: Copolillo, Escobar, Faherty, Fraser, Jhun, Rios

Nay: None

Abstain: None

Absent: Sanchez

The motion passed.

- c. Approval of [Unaudited Actuals](#)

After review and discussion Faherty made a motion to **Approve** the Unaudited Actuals and Escobar seconded the motion.

Aye: Copolillo, Escobar, Faherty, Fraser, Jhun, Rios

Nay: None

Abstain: None

Absent: Sanchez

The motion passed.

- d. Approval of [Consolidated Application \(ConApp\)](#)

After review and discussion Fraser made a motion to **Approve** the Consolidated Application (ConApp) and Rios seconded the motion.

Aye: Copolillo, Escobar, Faherty, Fraser, Jhun, Rios

Nay: None

Abstain: None

Absent: Sanchez

The motion passed.

**C. Director's Report**

- a. Enrollment Update
-

- i. If we get to 190 there is a possibility of negating over-allocation fees.
    - ii. Optimistic about gaining new freshmen as a part of the 22-23 cohort.
  - b. School Performance Dashboard
    - i. Morris will be building out a dashboard to show progress on goals throughout the year.
    - ii. Things to add to the dashboard as requested by the board:
      - 1. Demographics – by grade level (racial, ELL, SPED, etc.)
- D. Human Resources and Compliance Update
  - a. Evelyn Rodriguez led discussion around Human Resources in regards to oversight.
- E. [Board Committees](#)
  - a. In the charter
    - i. Governance – Fraser, Escobar
    - ii. Audit (at least 2) – Faherty, Fraser
    - iii. Finance – Sanchez, Faherty
  - b. Proposed ED Advisory Councils (not committees of the board)
    - i. Leadership Evaluation – Jhun, Copolillo
    - ii. Academic Excellence – Julie, Brooke
    - iii. Community Outreach will be formed later if new board members join with this expertise
    - iv. ED check-ins – Copolillo, Escobar
- F. Approval of items from past board meetings in need of public vote
  - a. Fraser made a motion to reaffirm the appointment of Judith Escobar to the board of directors retroactively to December 15, 2021. Faherty seconded the motion.

Aye: Copolillo, Faherty, Fraser, Jhun, Rios

Nay: None

Abstain: Escobar

Absent: Sanchez

The motion passed.

## VI. Closing Items

- A. Closed session - Conference with Legal Counsel Regarding Potential Litigation
  - Board conferred with legal counsel about prior meeting minutes. Per advice, the board will enter discussion in open session.
  - The Board will confirm prior actions voted upon in previous meetings in open session.
  - Brook Rios left meeting came back at 6:23
  - Copolillo called meeting back into open session at 6:23

## VI. Closing Items

- A. New Business
  - a. Special Board Meeting before Sep 23, 2022
    - i. Asking if there is a need to include Brown Act training.
    - ii. A Brown Act training could be beneficial to Oversight.
    - iii. The special board meeting will just be for extending the 30 day findings pursuant to Government Code Section 54953(e)(3) and AB 361

iv. Wednesday, Sept 14th, at 5:15 pm to hold the meeting.

B. Adjournment

Fraser made a motion to adjourn, it was seconded by Escobar

Aye: Copolillo, Faherty, Fraser, Jhun, Rios, Escobar

Nay: None

Abstain:

Absent: Sanchez

The motion passed.

The board adjourned at 7:55 p.m.