



**COLLEGIATE CHARTER HIGH SCHOOL OF LOS ANGELES
BOARD OF DIRECTORS
SPECIAL MEETING - MINUTES**

December 9, 2020, 2020 | 5:30-7:30 PM

On December 9, 2020, a regular meeting of the Board of Directors of Collegiate Charter High School of Los Angeles, a 501c3 nonprofit public benefit corporation ("Collegiate" or "Collegiate Charter High School" or "the School"), an approved charter school under the Laws of the State of California, was held via Zoom teleconference per the Governor's order regarding suspension of specific facets of the Brown Act to allow for appropriate social distancing during the COVID-19 health crisis.

The approved number of Directors of the Board is 5. The meeting was publicly noticed in accordance with the Brown Act and all other relevant state and local public meeting statutes.

I. Opening Items

A. Call the Meeting to Order

Alfonso Trujillo called the meeting to order at 5:30 pm.

B. Record Guests & Attendance.

There were present the following five directors representing a quorum: Jack Faherty, Alfonso Trujillo, Gary Fraser, Linda Sanchez, and Chris Copolillo. The Executive Director of the School, Vanessa Jackson, was also present, as were Shawn Rubin (VP, Finance for ExED) and Lesley Esters Redwine (CEO, LER Consultants).

C. Initial Public Comment.

No members of the public chose to comment.

D. Approval of current agenda.

Upon motion duly made and seconded it was
RESOLVED: To approve the agenda as presented.

Moved: Chris Copolillo
Seconded: Jack Faherty
In favor: All
Against: None

E. Approval of November 20, 2020 Meeting Minutes.

Upon motion duly made and seconded it was

RESOLVED: To approve the minutes of the November 20, 2020 meeting of the board, as presented.

Moved: Jack Faherty

Seconded: Linda Sanchez

In favor: All

Against: None

II. Items for Discussion

A. Executive Director's Report.

Ms. Jackson delivered the Executive Director's report summarizing student learning and achievement, organizational development milestones, and operational highlights.

Ms. Jackson also noted that the School has zero suspension year-to-date for the 2020-21 school year and zero lifetime expulsions.

Ms. Jackson reported out that all certificated and classified personnel employed by the School are properly credentialed and background-checked.

B. Financial Report, Dashboard Review & Board Review of Check Register.

Ms. Rubin shared the financial report. The board reviewed the financial performance dashboard, P&L statement, balance sheet, cashflow statement, and check register.

III. Closed Session.

A. Public Employment

Title: Executive Director

Title: Principal

The board went into closed session. No board action was taken.

IV. Items for Board Action

A. Resolution 12.09.2020.01: Approval & Adoption of Revised 2020-21 School Handbook.

The board reviewed the revised 2020-21 School Handbook.

Upon motion duly made and seconded it was

RESOLVED: To approve the revised 2020-21 school calendar.

Moved: Gary Fraser

Seconded: Jack Faherty

In favor: All

Against: None

B. Resolution 12.09.2020.02: Authorization for Executive Director to Execute Contract for Houghton Mifflin Read 180 Curriculum Products & Services.

The board reviewed the proposed contract for products and services with Houghton Mifflin for the Read 180 curriculum.

Upon motion duly made and seconded it was

RESOLVED: To adopt the contract for products and services with Houghton Mifflin as presented.

Moved: Chris Copolillo

Seconded: Linda Sanchez

In favor: All

Against: None

C. Resolution 12.09.2020.03: Approval of Purchase of Descubre Textbooks and Online Curriculum for Spanish Language Instruction.

The board reviewed the proposed contract for products and services with Descubre Textbooks for the Spanish curriculum.

Upon motion duly made and seconded it was

RESOLVED: To adopt the contract for products and services as presented.

Moved: Jack Faherty

Seconded: Chris Copolillo

In favor: All

Against: None

D. Resolution 12.09.2020.04: Authorization for Executive Director to Execute Contract for Executive Search Services with LER Consultants.

The board reviewed the proposed contract terms for executive search services presented by Lesley Esters Redwine of LER Consultants.

Upon motion duly made and seconded it was

RESOLVED: To authorize the Executive Director (Vanessa Jackson) to execute a contract as presented with LER Consultants.

Moved: Jack Faherty

Seconded: Chris Copolillo

In favor: All

Against: None

E. Resolution 12.09.2020.05: Approval of Submission of First Interim Report to LAUSD.

The board reviewed the First Interim Report to the Los Angeles Unified School District.

Upon motion duly made and seconded it was

RESOLVED: To approve the First Interim Report to the Los Angeles Unified School District as presented for submission.

Moved: Chris Copolillo

Seconded: Jack Faherty

In favor: All

Against: None

F. Resolution 12.09.2020.06: Approval of Submission of Application for Collegiate Charter HS of Los Angeles to Operate as a Title I SWP.

The board reviewed the application for the School to operate as a Title I SWP.

Upon motion duly made and seconded it was

RESOLVED: To approve and adopt the application as presented for submission.

Moved: Chris Copolillo

Seconded: Gary Fraser

In favor: All

Against: None

G. Resolution 12.09.2020.07: Approval of Submission of 2020-21 SPSA.

The board reviewed the 2020-21 SPSA.

Upon motion duly made and seconded it was

RESOLVED: To approve the 2020-21 SPSA as presented for submission.

Moved: Gary Fraser

Seconded: Linda Sanchez

In favor: All

Against: None

H. Resolution 12.09.2020.08: Approval of LCAP Federal Addendum revision for the 2020-21 School Year.

The board reviewed the 2020-21 LCAP federal addendum.

Upon motion duly made and seconded it was

RESOLVED: To approve and adopt the 2020-21 LCAP federal addendum as presented for submission.

Moved: Chris Copolillo

Seconded: Jack Faherty

In favor: All

Against: None

I. Resolution 12.09.2020.09: Approval of Revised Uniform Complaint Procedure.

The board reviewed the revised Uniform Complaint Procedure.

Upon motion duly made and seconded it was

RESOLVED: To approve and adopt the the revised Uniform Complaint Procedure.

Moved: Chris Copolillo

Seconded: Jack Faherty

In favor: All

Against: None

J. Resolution 12.09.2020.10: Approval of FY 20-21 Budget Overview for Parents.

The board reviewed the 2020-21 LCAP budget overview for parents.

Upon motion duly made and seconded it was

RESOLVED: To approve and adopt the 2020-21 LCAP budget overview for parents for submission.

Moved: Jack Faherty

Seconded: Chris Copolillo

In favor: All

Against: None

K. Resolution 12.09.2020.11: Board Certification of 2020-21 LAUSD CSD Compliance Monitoring Checklist.

The board reviewed the 2020-21 LAUSD CSD Compliance Monitoring Checklist.

Upon motion duly made and seconded it was

RESOLVED: To certify the 2020-21 LAUSD CSD Compliance Monitoring Checklist as board-reviewed and approved.

Moved: Chris Copolillo

Seconded: Gary Fraser

In favor: All

Against: None

L. Resolution 12.09.2020.12: Approval of Addendum to PUC Contract for Counseling Services.

The board reviewed the addendum to the PUC contract for counseling services.

Upon motion duly made and seconded it was

RESOLVED: To authorize the Executive Director (Vanessa Jackson) to sign on the addendum to the PUC contract for counseling services.

Moved: Jack Faherty

Seconded: Linda Sanchez

In favor: All

Against: None

M. Resolution 12.09.2020.13: Approval of Bulk PPE Order via LAUSD.

The board reviewed the LAUSD PPE requisition order.

Upon motion duly made and seconded it was

RESOLVED: To authorize the Executive Director (Vanessa Jackson) to approve the requisition for bulk purchase of PPE through the LAUSD.

Moved: Gary Fraser

Seconded: Linda Sanchez

In favor: All

Against: None

V. Closing Items

A. New Business

There were no new items of business brought before the board.

B. Adjournment

At 7:25 pm, there being no further business before the board, it was

RESOLVED: To adjourn the meeting.

Moved: Gary Fraser

Seconded: Jack Faherty

In favor: All

Against: None